

23<sup>rd</sup> September 2019

Dear Parents

**Parent - Tutor Evening**

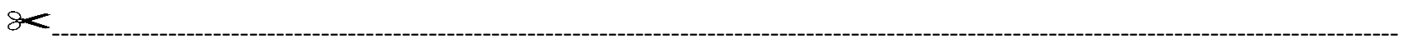
Parent - Tutor Evenings are to be held on Tuesday 1<sup>st</sup> **October 2019** from 3.45pm to 6.30pm and on Wednesday 2<sup>nd</sup> **October 2019** from 3.45pm to 6.30pm.

At this evening, you will have the opportunity to meet with your child's tutor to:

- Review the previous Annual School Report (where appropriate)
- Discuss your child's special needs (where appropriate)
- Discuss how the beginning of the school year has gone and share any successes or concerns.
- Discuss targets set for this year.

We are very happy for pupils to be present at the meeting, but parents, if they feel it necessary, may ask for a final conversation without their child in attendance.

Please complete the form below and return it as soon as possible to your **child's tutor who will give you a time.** You will then be notified of a specific appointment time.



**Parent - Tutor Evening Reply Slip**

I would like to make an appointment to see my child's tutor. Please tick as many alternatives as possible.

My Child .....Class .....

Signed .....

Tuesday 1<sup>st</sup> October

	✓
3.45-4.30	
4.30-5.30	
5.30-6.30	

Wednesday 2<sup>nd</sup> October

	✓
3.45-4.30	
4.30-5.30	
5.30-6.30	

Time of Appointment (For teacher use only)
Tuesday 1 <sup>st</sup> October
Wednesday 2 <sup>nd</sup> October

