



West Moors Middle School

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Covid-19: Phased Recovery Plan for September 2021 Onwards

Phased Recovery Plan for September 2021 Onwards*			
<i>*To be used alongside the latest government COVID guidance and school's risk assessment. Any plans in this document are subject to change based on reviews of each phase, and any changes to COVID/H&S guidance or risk assessments. This largely covers the practical changes taking place due to changes in national guidance, rather than curriculum recovery.</i>			
	Phase 1: September to October Half Term (HT)	Phase 2: October HT to Christmas (Planned but may be revised based on data available nearer the time.)	Phase 3: January 2022 onwards (Planned but may be revised based on data available nearer the time.)
Drop-off and collection	<ul style="list-style-type: none"> 10-minute window for drop-off and collection of all children. Updated staggered timings: AM: KS2 and KS3 gates open from 08:25- Years 5 and 7: 08.25 and Years 6 and 8: 08:30 PM: KS2 and KS3 gates open from 15.20- teachers will lead children out to the school gates at the end of the school day to parents and carers to support the handover process- Years 5 and 7: 15.25 and Years 6 and 8: 15.30 	<ul style="list-style-type: none"> Same as Phase 1. 	5-minute window for drop-off and collection of all children with continued use of KS2 and KS3 entrance gates. Removal of staggered start and end of day times with whole school drop off time at 08.30 and collection at the end of the school day at 15.25.
One-way system	<ul style="list-style-type: none"> The one-way system will be removed. Those entering the school site, please give way to those leaving the playground. Exit via either KS2 or KS3 gate at the front of school (please avoid walking through the car park). 	<ul style="list-style-type: none"> Same as Phase 1. 	<ul style="list-style-type: none"> Same as Phase 1.



Headteacher: Dr D Craddock PhD MA BSc (Hons) NPQH
Deputy Headteacher: Mrs D East BSc (Hons) PGCE SENDCo



Break times	<ul style="list-style-type: none"> • During break times, children will play in their year group hub in an allocated zone. A weekly rota will be used for play zones to ensure that all children have access to the same resources. • This ensures children have more space to utilise during their break. 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Keep under review.
Lunch	<ul style="list-style-type: none"> • As we did in the last summer term, hot dinners will be available every day, alongside a selection of cold lunches. • Lunches will remain staggered across the school to reduce the number of children using both the hall and play areas at any one time. • Teaching assistants will be supporting lunch times to provide some continuity with the rest of the day along with members of the SLT. • Some lunchtime clubs e.g. library club, gym/ fitness club, Times Table Rockstar club etc. will be reintroduced. 	<ul style="list-style-type: none"> • Further lunchtime clubs introduced, with potentially further mixing allowed within clubs. 	<ul style="list-style-type: none"> • Potentially further mixing allowed within clubs.
Bubbles/mixing classes	<ul style="list-style-type: none"> • We will return to allowing children in different classes to mix, but initially this contact should be planned and recorded e.g. break times between the same two year groups, sports leaders, intervention groups with registers. • Ad-hoc and informal mixing should not take place. • Our school buddy system can begin outdoors between KS3 and KS2. • Bubble system may need to return as part of contingency plan (in discussion with public health). 	<ul style="list-style-type: none"> • Review Phase 1 and adjust as necessary. 	<ul style="list-style-type: none"> • Same as Phase 2.
Good hygiene	<ul style="list-style-type: none"> • Good hygiene, including hand washing, “catch it, bin it, kill it”, coughing into an elbow, will continue to be encouraged. • Sanitisers outside classrooms to be maintained and refilled by our school caretaker. • School staff responsible for ensuring other hygiene materials are available in classrooms e.g. tissues, soap. These can be requested from the school caretaker or business manager. • Children should wash/sanitise their hands: 	<ul style="list-style-type: none"> • Keep under review based on latest guidance. 	<ul style="list-style-type: none"> • Keep under review based on latest guidance.

	<ul style="list-style-type: none"> ➤ Coming into school ➤ Before eating at break ➤ Returning to the classroom after break ➤ Before eating at lunch ➤ Returning to the classroom after lunch ➤ As they leave school ➤ At any other time when hands are unclean e.g. after sneezing. 		
Regular LFD testing	<ul style="list-style-type: none"> • Children in KS3 will be encouraged to have two Lateral Flow Tests on the school's site at the start of term (03.09.2021 and 06.09.2021). Following onsite testing, children in KS3 will be encouraged to continue twice weekly testing at home, reporting results to both the government and school to maintain accurate records. • Staff and families at home will continue to be encouraged to take part in twice-weekly LFD testing using home testing kits. These can be ordered at: https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests • This is to pick up any asymptomatic cases and shouldn't be used where people are symptomatic (PCR tests should still be used). • LFD testing remains voluntary. 	<ul style="list-style-type: none"> • Follow latest government guidance on home testing. 	<ul style="list-style-type: none"> • Follow latest government guidance on home testing.
PE Kits	<ul style="list-style-type: none"> • Children will continue to attend school in their PE kit on their PE days. • Children will have two PE sessions a week. • At the start of term, a PE timetable to be shared with parents/carers so they know when to send their child into school in their PE kit. 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Same as Phase 1.
Interventions	<ul style="list-style-type: none"> • Mixed-class interventions can resume, as long as a register is kept of children taking part (for contact tracing as well as intervention record keeping). • TAs can work across several year groups and will be deployed by the SENDCo who will liaise closely with 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Same as Phase 1.

	teachers to meet the needs of the children across the key stage / school.		
School trips	<ul style="list-style-type: none"> • School trips, including residential, to return. • Each trip should be risk assessed and should additional COVID risks be identified, e.g. cases within group on trip, high risk at trip location, these risks should be mitigated if possible, or the trip should be postponed. 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Same as Phase 1.
Parent and Carer visits	<ul style="list-style-type: none"> • Volunteering to resume in full, with registers of contact. • Library/ reading sessions reintroduced, with registers being taken and face coverings required. • Further parents' and carers' visits where distancing between parents/carers and children can be maintained will resume e.g. music performances. Face coverings required. • Possibility of further parents' and carers' visits with larger groups of parents/carers (where distancing between adults/children can't necessarily be maintained) to be explored for Autumn 2 if possible e.g. Christmas Fair. 	<ul style="list-style-type: none"> • Explore possibility of further parents visits where mixing will take place should COVID rates/local restrictions allow. 	<ul style="list-style-type: none"> • Same as Phase 2.
Parent and carer meetings	<ul style="list-style-type: none"> • A hybrid approach to parent/ carer meetings will be taken. • Some information meetings/workshops will be offered in person, and some will take place either via Microsoft Teams or by phone, accommodating parents' / carers' preferences. • In the same way, if parents and carers request an individual meeting with a teacher, this may take place in person or over the phone. 	<ul style="list-style-type: none"> • Gather feedback on hybrid approach and continue if positive/adapt as necessary. • Hybrid approach to Parents'/ Carers' Evening, with some appointments in-person, and some via Teams or phone. 	<ul style="list-style-type: none"> • Same as Phase 2.
Homework	<ul style="list-style-type: none"> • Full guidance on weekly homework expectations will be shared with parents and carers near the start of term. • Full expectations of homework will resume so we ask for support and encouragement with this to ensure learning taking place in school is consolidated at home. 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Same as Phase 1.

Assemblies	<ul style="list-style-type: none"> • A hybrid timetable of assemblies initially to allow for a reduced capacity in the hall. • Monday at 14.40pm: Whole School Rights Respecting School (RRS) assembly (virtual via Microsoft Teams in Tutor Groups) • Tuesday at 14.40: Headteacher assembly in the hall for KS2 • Wednesday at 14.40: Headteacher assembly in the hall for KS3 • Friday at 14.40: Celebration assembly, alternating groups in the hall e.g. KS2 in the hall whilst KS3 remains in tutor groups accessing the assembly virtually via Microsoft Teams. (* Whole school celebration assemblies may be held outdoors weather permitting.) 	<ul style="list-style-type: none"> • Assemblies will resume for the whole school. • Monday at 14.40pm: RRS virtual assembly (in tutor groups) • Tuesday at 14.40: Headteacher assembly • Wednesday at 2.30pm: Tutor group assembly • Friday at 14.40: V.I.P. celebration assembly 	<ul style="list-style-type: none"> • Invite parents and carers of children who are receiving their V.I.P. certificates to attend and join us for our celebration assembly.
Remote learning	<ul style="list-style-type: none"> • Remote learning will be available for children who are not able to attend due to coronavirus restrictions. • Children will have access to their class learning via the ITS Learning Platform and so will be able to continue their learning, following their timetable as normal. • Parents can request technology support from school if required. • Further information available in the Remote Learning Policy. 	<ul style="list-style-type: none"> • Same as Phase 1 unless a change to guidance. 	<ul style="list-style-type: none"> • Same as Phase 1 unless a change to guidance.
Face coverings	<ul style="list-style-type: none"> • Face coverings no longer required at drop-off/collection. • Face coverings are required for use in the reception area and other communal areas, and if visiting school alongside other parents and carers for an event or performance e.g. music performance. • Contractors will require face coverings when working alongside others, or if working in communal areas. • Where visitors are working with a smaller, consistent group of children or individuals (e.g. supply teachers, workshop providers, reading volunteers), face coverings will not be required but will be a personal choice. 	<ul style="list-style-type: none"> • Review guidance on face coverings and amend approach as necessary. 	<ul style="list-style-type: none"> • Review guidance on face coverings and amend approach as necessary.

	<ul style="list-style-type: none"> For staff, face coverings around school will be a personal choice, but are no longer required in communal areas. Staff should wear face coverings amongst large groups of visitors where distancing cannot be maintained. 		
Staffroom areas	<ul style="list-style-type: none"> Social distancing is no longer required. Used dishes and cutlery should be cleaned in the dishwasher. Microwaves should be cleaned between use. Staff are welcome to eat lunch in the Sewing Room if they prefer more space. 	<ul style="list-style-type: none"> Review the need to continue to use the Sewing Room as additional space. 	<ul style="list-style-type: none"> Same as Phase 2.
Cleaning	<ul style="list-style-type: none"> Additional cleaning of touch points around communal areas of school, including toilets, by site manager, ensuring these areas are cleaned at least twice a day. Teaching staff in classrooms have access to cleaning materials to clean further if necessary (e.g. if someone sneezes over a surface). Additional time with cleaning contractors to allow for further cleaning to take place. 	<ul style="list-style-type: none"> Review cleaning guidance and amend as necessary. 	<ul style="list-style-type: none"> Same as Phase 2.
Symptoms/ Isolation	<p>There has been a change to the rules on self-isolation.</p> <ul style="list-style-type: none"> Staff, children and parents/carers should self-isolate straight away and get a PCR test (a test that is sent to the lab) as soon as possible if they have any of these 3 symptoms of COVID-19, even if they are mild: <ul style="list-style-type: none"> ➤ a high temperature ➤ a new, continuous cough ➤ a loss or change to your sense of smell or taste They should also self-isolate straight away if: <ul style="list-style-type: none"> ➤ they've tested positive for COVID-19 – this means they have the virus ➤ someone you live with has symptoms or tested positive (unless you are not required to self-isolate – check below if this applies to you) 	<ul style="list-style-type: none"> Follow latest government guidance on isolation. 	<ul style="list-style-type: none"> Follow latest government guidance on isolation.

	<ul style="list-style-type: none">➤ you've been told to self-isolate following contact with someone who tested positive – find out what to do if you're told to self-isolate by NHS Test and Trace or the NHS COVID-19 app• If someone they live with has symptoms of COVID-19, or has tested positive for COVID-19, they will not need to self-isolate if any of the following apply:<ul style="list-style-type: none">➤ they're fully vaccinated – this means 14 days have passed since their final dose of a COVID-19 vaccine given by the NHS➤ they're under 18 years, 6 months old➤ they're taking part or have taken part in a COVID-19 vaccine trial➤ they're not able to get vaccinated for medical reasons.		
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